

Procurement Report for Albany City Industrial Development Agency

Fiscal Year Ending: 12/31/2020

Run Date: 03/31/2021

Status: CERTIFIED

Certified Date : 03/31/2021

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	www.albanyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1. Vendor Name	Armstrong Appraisals, LLC	Address Line1	3 Kings Court
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	CLIFTON PARK
Award Date	10/1/2020	State	NY
End Date	12/31/2020	Postal Code	12065
Fair Market Value		Plus 4	
Amount	\$18,500.00	Province/Region	
Amount Expended For Fiscal Year	\$18,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Appraisal on Liberty Park Parcels

2. Vendor Name	Camoin Associates	Address Line1	120 West Ave
Type of Procurement	Consulting Services	Address Line2	Suite 203
Award Process	Authority Contract - Competitive Bid	City	SARATOGA SPRINGS
Award Date	4/20/2017	State	NY
End Date		Postal Code	12866
Fair Market Value		Plus 4	
Amount	\$6,300.00	Province/Region	
Amount Expended For Fiscal Year	\$6,300.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	3rd Party Analysis review on IDA projects

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3. Vendor Name	Capitalize Albany Corporation	Address Line1	21 Lodge Street
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2020	State	NY
End Date	12/31/2020	Postal Code	12207
Fair Market Value	\$494,228.04	Plus 4	
Amount	\$494,228.04	Province/Region	
Amount Expended For Fiscal Year	\$494,228.04	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional Services

4. Vendor Name	City School District of Albany	Address Line1	1 Academy Park
Type of Procurement	Commodities/Supplies	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$70,485.88	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Maintenance and Utilities for AHCC

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5. Vendor Name	City of Albany	Address Line1	24 Eagle Street
Type of Procurement	Legal Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2020	State	NY
End Date	12/31/2020	Postal Code	12207
Fair Market Value	\$42,000.00	Plus 4	
Amount	\$42,000.00	Province/Region	
Amount Expended For Fiscal Year	\$42,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

6. Vendor Name	Hodgson Russ, LLP	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	Suite 301
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2019	State	NY
End Date	12/31/2019	Postal Code	12207
Fair Market Value	\$20,000.00	Plus 4	
Amount	\$20,000.00	Province/Region	
Amount Expended For Fiscal Year	\$17,463.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal Services

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7. Vendor Name	Intelligent Technology Solutions, Inc	Address Line1	11786 State Route 9W
Type of Procurement	Technology - Hardware	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	WEST COXSACKIE
Award Date		State	NY
End Date		Postal Code	12192
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$7,748.58	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Webcam Setup for Live Streaming Meetings Website Maintenance

8. Vendor Name	Teal, Becker, and Chiamonte CPAs, PC	Address Line1	7 Washington Square
Type of Procurement	Financial Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	10/18/2019	State	NY
End Date	8/31/2020	Postal Code	12205
Fair Market Value	\$7,000.00	Plus 4	
Amount	\$7,000.00	Province/Region	
Amount Expended For Fiscal Year	\$7,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Auditing Services

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9. Vendor Name	W-ZHA, LLC	Address Line1	1031 Skidmore Drive
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ANNAPOLIS
Award Date	4/20/2017	State	MD
End Date		Postal Code	21409
Fair Market Value		Plus 4	
Amount	\$38,400.00	Province/Region	
Amount Expended For Fiscal Year	\$38,400.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	3rd Part Analysis for IDA projects

Additional Comments