

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.capitalizealbany.com/partners/ida
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name:	Capitalize Albany Corporation	2. Vendor Name:	City of Albany
Type of Procurement:	Other Professional Services	Type of Procurement:	Legal Services
Award Process:	Authority Contract - Non-Competitive Bid	Award Process:	Non Contract Procurement/Purchase Order
Award Date:	03/17/2011	Award Date:	
End Date:	12/31/2011	End Date:	
Amount:	\$73,969.35	Amount:	
Amount Expended for Fiscal Year:	\$73,969.35	Amount Expended for Fiscal Year:	\$18,000
Address Line1:	21 Lodge Street	Address Line1:	24 Eagle Street
Address Line2:		Address Line2:	
City:	ALBANY	City:	ALBANY
State:	NY	State:	NY
Postal Code:	12207	Postal Code:	12207
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Professional Services	Procurement Description:	Legal Services

Procurement Transactions Listing:

3. Vendor Name: Teal, Becker, and Chiaramonte CPAs, PC

Type of Procurement: Financial Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 11/17/2011
End Date: 12/31/2011
Amount: \$6,600
Amount Expended for Fiscal Year: \$6,600

Address Line1: 7 Washington Square
Address Line2:
City: ALBANY
State: NY
Postal Code: 12205
Plus 4:
Province Region:
Country: USA
Procurement Description: Auditing Services

Procurement Transactions Listing:

Additional Comments: