

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	www.albanyida.com
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Capitalize Albany Corporation

2. Vendor Name: City of Albany

Type of Procurement: Other Professional Services  
 Award Process: Authority Contract - Non-Competitive Bid  
 Award Date: 03/18/2014  
 End Date: 12/31/2014  
 Amount: \$300,000  
 Amount Expended for Fiscal Year: \$300,000  
 Fair market value: \$300,000

Explain why the fair market value is less than the amount:

Type of Procurement: Legal Services  
 Award Process: Non Contract Procurement/Purchase Order  
 Award Date:  
 End Date:  
 Amount:  
 Amount Expended for Fiscal Year: \$42,000  
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 21 Lodge Street  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12207  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Professional Services

Address Line1: 24 Eagle Street  
 Address Line2:  
 City: ALBANY  
 State: NY  
 Postal Code: 12207  
 Plus 4:  
 Province Region:  
 Country: USA

Procurement Description: Legal Services

Procurement Transactions Listing:

3. Vendor Name:	Hodgson Russ LLP	4. Vendor Name:	Teal, Becker, and Chiaramonte CPAs, PC
Type of Procurement:	Legal Services	Type of Procurement:	Financial Services
Award Process:	Non Contract Procurement/Purchase Order	Award Process:	Authority Contract - Non-Competitive Bid
Award Date:		Award Date:	09/08/2014
End Date:		End Date:	05/31/2015
Amount:		Amount:	\$7,000
Amount Expended for Fiscal Year:	\$13,750	Amount Expended for Fiscal Year:	\$7,000
Fair market value:		Fair market value:	\$7,000
Explain why the fair market value is less than the amount:		Explain why the fair market value is less than the amount:	
Address Line1:	677 Broadway	Address Line1:	7 Washington Square
Address Line2:	Suite 677	Address Line2:	
City:	ALBANY	City:	ALBANY
State:	NY	State:	NY
Postal Code:	12207	Postal Code:	12205
Plus 4:		Plus 4:	
Province Region:		Province Region:	
Country:	USA	Country:	USA
Procurement Description:	Legal Services	Procurement Description:	Auditing Services

---

Procurement Transactions Listing:

Additional Comments: